## EVENT FACT SHEET

*Important details enclosed. Please read carefully.*

### LOCATION

Brussels, Belgium

### VENUE

**Marriott Hotel Grand Place**

Ballroom

Auguste Ortsstraat 3-7,

1000 Brussels, Belgium


### EVENT DATE and TIME

<table>
<thead>
<tr>
<th>Day</th>
<th>Date</th>
<th>Start Time</th>
<th>End Time</th>
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</thead>
<tbody>
<tr>
<td>Friday</td>
<td>26th July 2019</td>
<td>09:00am</td>
<td>09:45pm</td>
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<tr>
<td>Saturday</td>
<td>27th July 2019</td>
<td>09:00am</td>
<td>09:45pm</td>
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<tr>
<td>Sunday</td>
<td>28th July 2019</td>
<td>08:00am</td>
<td>07:00pm</td>
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The speaker is committed to the highest standard of presentation and insists that all materials are covered. Therefore, the schedule may vary.

### REGISTRATION

Registration: Friday 26th July 2019

08:00am – 08:45am

Every participant MUST register. The program will start promptly at 09:00am on Friday. This is an extremely popular course, and we anticipate a full-house. Ensure you arrive early to check in and get a good seat. Latecomers will be admitted at the first suitable break in the program.

**Notes:**

- Please be reminded to bring along your **passport or ID** for identity verification purpose.
- Pets are not allowed

### TICKET

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<tbody>
<tr>
<td>VIP</td>
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<tr>
<td>General</td>
<td>1. General Seating</td>
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**ADMISSION**

Admission to the program is **strictly upon presentation of E-Admission ticket only**. A **wristband** will be issued to you during registration.

*Please retain your wristband for the entirety of the three-day program*

**ADMISSION WRISTBAND**

A replacement fee of €20 will be imposed for replacement of any lost wristband.

**SEATING ARRANGEMENT**

The Seating Category (VIP/Premium/General) printed on your ticket indicates your seating section.

Free seating applies only within your seating category.

**IMPORTANT THINGS TO BRING**

Must-haves:
- €100 note – 2 of €50 or 5 of €20 note (First day activity purposes)
- Pens and writing pads
- Some snacks as the timing for all breaks may be irregular
- Please bring your own capped water bottle (open containers are not allowed)

**ATTIRE**

Business wear or smart casual. Please dress comfortably, making sure you bring a sweater to each session, as the temperature in the conference facilities may fluctuate.

**RECORDING/ TAPING**

No taping or recording of any session is permitted.

**MEALS**

There will be lunch and dinner breaks. Meals will not be offered. The speaker is always committed to the highest level of his presentation. Therefore, the timing for all breaks may be irregular. You are advised to bring along your own snacks. You may purchase food from the various outlets at the venue.

**ACCOMODATION**

Popular hotels near Hilton Amsterdam:

**Aris Grand Place Hotel**
Rue du Marché Aux Herbes 80, 1000 Brussels, Belgium

**Aparthotel Adagio Brussels Grand Place**
Boulevard Anspach 20, 1000 Brussels, Belgium
[https://www.adagio-city.com/](https://www.adagio-city.com/)

**IBIS Hotel**
Rue du Marché Aux Herbes 100, 1000 Brussels, Belgium
HOW TO REACH US:

Arriving by Bus
There is a direct bus (line 272) departing from Brussel Rogier and arriving at Zaventem Luchthaven Perron B. Services depart every 20 minutes, and operate every day. The journey takes approximately 42 min.

Arriving by Air
Taxis are available outside the Arrivals Terminal for a quick 22-minutes drive to the hotel.

Arriving by train
There is a direct train departing from Brussels/Brussels Centr. and arriving at Brussels Airport-Zaventem. Services depart every 15 minutes, and operate every day. The journey takes approximately 28 min.

For more information, kindly refer to the: https://www.rome2rio.com/s/Brussels-Marriott-Hotel-Grand-Place/Brussels-Airport-BRU

MAPS:

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